



LOUISIANA GUMBO FESTIVAL OF CHACKBAY

294 Westside Blvd Thibodaux, La 70301

Email: info@LaGumboFest.com



2016 FESTIVAL VENDOR INFORMATION, RULES, & REGULATIONS

*****WE WILL NOT ACCEPT ANY PREPARED FOOD VENDORS!*****

General Information: The Louisiana Gumbo Festival of Chackbay (LAGF) will take place on October 14-16, 2016 at the Chackbay Fairgrounds located at 326 Hwy 304 Thibodaux, La 70301. Festival hours are Friday 6p-12a, Saturday 12p-12a, and Sunday 12p-7p. This is an outdoor festival; festival organizers reserve the right to cancel the festival at any time due to poor weather conditions.

Vendor Eligibility: The LAGF committee will review all applications to determine if the vendor is a good fit for our festival. We reserve the right to deny any application that we feel will not help to promote the vision of the festival. The LAGF also reserves the right to prohibit vendors from selling items that have been deemed unsafe, illegal, distasteful, a nuisance, or otherwise unwanted by festival organizers. We strictly prohibit the following: silly string, laser lights, and realistic looking prop or toy weapons. LAGF is not currently looking for any prepared food vendors. Vendors who sell a packaged food product like jams, jellies, mixes, candies, etc. are still eligible.

Special Note: Accepted vendors will not be allowed to use the name "Louisiana Gumbo Festival of Chackbay" or any of the LAGF logos on their products without written permission from festival organizers.

Vendor Fees: \$250 for the 3-day event. Additional fee of \$25 if electricity is needed. Late fee of \$50 applies after 10/01/16. All fees must be submitted at time of application by check, money order, or PayPal. **ALL FEE'S MUST BE PAID IN FULL PRIOR TO THE START OF THE FESTIVAL, NO EXCEPTIONS!!!** In the event your application is denied, your entire fee will be returned. In the event the festival is canceled by festival organizers prior to the start of the festival, your entire fee will be returned to you. In the event the festival is canceled by festival organizers once the festival has begun, you will be refunded ½ of your fees.

Application Procedures:

- Complete the vendor application and waiver and submit by email or US Mail along with fees.
 - Vendors wishing to use PayPal should do so using the link on our webpage under the "Forms" tab
- The selection committee will review the application and make a decision based on the needs and interest of the festival
- Vendors will be notified of their acceptance status **by email**. Unless no email is provided then we will notify via phone. Those accepted will receive space assignment and setup information in early October.
- Vendors who are not accepted will be refunded their fees in a timely manner



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General rules:

- Canopy (tents), tables, and chairs must be supplied by the vendor. Vendors must be prepared for any kind of weather and are responsible for assuring tents, tarps, tables, chairs, and all other display equipment is properly restrained.
- All display and merchandise must be placed within your 10x10 space.
- The festival does not allow the use of generators. Limited electricity is available on a first come first serve basis for an additional charge of \$25.00. Vendors are responsible for supplying electrical cords.
- This is a family event. No distasteful or offensive items will be allowed. Festival reserves the right to prohibit vendors from selling any item it deems not in the best interest of the festival.
- **Vendors are prohibited from selling or distributing Food or Drinks.** Certain exclusions may apply for those vendors offering pre-packaged and sealed items such as jams, jellies, mixes, candies, etc.
- Festival organizers will try to limit duplicate merchandise sold, however LAGF cannot guarantee exclusivity of any item
- The festival is not responsible for any loss or theft incurred by vendors.
- All Vendors are responsible for collecting sales tax and remit payment to the state and parish tax offices. LAGF reserves the right to prohibit or deny the participation of any Vendor who is not in good standing with state or parish tax departments.
- Vendors are responsible for keeping their area clean and orderly.
- Vendors must notify the Louisiana Gumbo Festival of Chackbay immediately of cancellation. No refunds will be issued for cancellations after 10/01/16.
- Vendors should have booths set up prior to the start of the festival each day. Vehicles **WILL NOT** be allowed inside the festival grounds while festival is open. **NO EXCEPTIONS!!**
- Vendor parking will be within the main festival parking area.
- Vendor's should complete the attached application and either mail or email the form to the address written on the top of the form. If vendor is paying via check or money order, a copy of the application should be sent with the payment. If vendor is paying via PayPal, please mail or email the form after you have sent payment via the PayPal link on the LAGF website.





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2016 LAGF VENDOR APPLICATION

Business Name: _____

Business or Event Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ - _____ Email: _____

(Your acceptance information will be sent here)

Description of Merchandise: _____

Number of 10x10 spaces _____ @ \$250.00 per space \$ _____

Electricity: (Limited availability) NO YES @ \$25.00 \$ _____

Late Fee: After 10/01/16 @ \$50.00 \$ _____

Total: (Please make checks payable to LAGF) \$ _____

Payment Method: Check Money Order **PayPal**

Hold Harmless Clause:

The Vendor agrees and covenants to indemnify, defend, and hold harmless the Louisiana Gumbo Festival of Chackbay & Chackbay Volunteer Fire Department, its officers, directors, volunteers, officials, employees, and agents from and against any and all liabilities, claims, suits, and causes of action of whatever nature or type (including but not limited to causes of action based upon tort, strict liability or otherwise), and all attorney fees, costs, and expenses incidental thereto, which may arise or in any way be connected, directly or indirectly, with the Vendor's participation the Louisiana Gumbo Festival of Chackbay. This indemnification is absolute, personal to the Vendor, and is not limited by the insurance coverage which the vendor may have in place.

I have read the terms and conditions as outlined in the accompanying Rules & regulations and agree to abide by them.

Signature: _____ Date: _____

PLEASE DO NOT WRITE IN THIS BOX. FESTIVAL USE ONLY

Postmark Date: _____ Check # _____ PayPal: Yes No Amount: \$ _____

Vendor: Accepted Rejected (circle one) Electricity: Yes No Booth #: _____

Vendor Notified: ____ / ____ / ____ via Email Phone USPS